

WOLVERHAMPTON CLINICAL COMMISSIONING GROUP

Finance and Performance Committee

**Minutes of the meeting held on 26th March 2019
Science Park, Wolverhampton**

Present:

Dr M Asghar	Governing Body GP (part meeting)
Dr D Bush	Governing Body GP, Finance and Performance Lead
Mr T Gallagher	Chief Finance Officer
Mr M Hastings	Director of Operations
Mr S Marshall	Director of Strategy and Transformation
Mr L Trigg	Independent Committee Member (Chair)

In attendance

Mr M Duhra	Senior Contract Manager (part meeting)
Mrs G Moon	Business Operations Manager
Mr P McKenzie	Corporate Operations Manager (part)
Mrs H Pidoux	Business Operations Support Manager

1. Apologies

Apologies were submitted by Mr Middlemiss and Mrs Sawrey

2. Declarations of Interest

FP.357 There were no declarations of interest.

3. Minutes of the last meetings held on 26th February 2019

FP.358 The minutes of the last meeting were agreed as a correct record.

4. Resolution Log

FP.359 Item 142 (FP.352) – To be raised with Mr Hastings whether the decrease in RTT performance in December happens year on year and what is being done to address this – confirmed that this does happen due to patient choice, winter pressures and this year the impact of the paper switch off for referrals. Discussions take place and actions are undertaken to increase activity or outsource capacity where possible to meet increased demand. A change of data reporting had also caused an increase in the reported waiting list. The data is now more accurate, however, this had

taken it above the March 2018 baseline which cannot be changed retrospectively and will therefore fail the target this year.

Item 143 (FP.352) – To be raised with Mr Hastings whether the control limits in the Statistical Process Chart contained in the Performance Report is appropriate as set at 90% rather than 95% - confirmed that this is set to 3 standard deviations. It was felt that this gives the wrong message that this is an acceptable tolerance. Consideration to be given to removing the upper and lower control level.

5. Matters Arising from the minutes of the meeting held on 26th February 2019

FP.360 There were no matters arising to discuss from the last meeting.

6. Monthly Performance Report

FP.361 Mrs Moon presented the key points of the report as follows;

Royal Wolverhampton NHS Trust (RWT)

Referral to Treatment – The Trust is failing to achieve the national 92% target and is exceeding the March 18 waiting list baseline. The Trust is currently forecasting that it is unlikely to be able to reduce the list size to March 2018 levels before the year end.

There are no patients waiting 52+ weeks at the Trust, however, there are two Wolverhampton patients waiting over 52 weeks at other providers.

Referral to Treatment (6 weeks) – performance had been steadily improving since October and had achieved target in February.

Urgent Care – the Trust reported a 12 hour decision to admit target breach which related to a paediatric patient awaiting a PICU bed. Patient was unstable and unable to be transferred within target. A RCA report is due by the end of April.

Cancer – January performance had not achieved the agreed recovery trajectory. The increase in breast cancer referrals following the Breast Cancer Awareness campaign had continued. Public Health is carrying out a deep dive to find out the cause of this.

Black Country Partnership NHS Foundation Trust

Percentage of People Moving to Recovery – achieving target for each month in 2018/19.

Early intervention in Psychosis Programme – performance had breached target for the first time since April 2018. This related to an individual patient who did not attend scheduled appointments due to incorrect contact details.

CYP receiving treatment from NHS funded community services – it was queried whether the submission from the Trust was just for the Trust. Mrs Moon agreed to confirm this.

IAPT Access – the provider failed to meet the in-month target and the Year to Date performance remains below the cumulative target. The provider is reporting achieving target by year end.

Other providers

Nuffield RTT – an issue with reporting had been resolved and target was now being achieved.

Commissioner Mixed Sex Accommodation Breaches- 4 breaches for the CCG were identified for Sandwell and West Birmingham Hospitals in January 2019. Discussion with the lead commissioner confirmed that this was due to incorrectly reported data.

Referral to Treatment (18 weeks) 52 week breaches – 2 breaches were identified for the CCG during January 2019 at Guys & St Thomas' NHS FT and Imperial College Healthcare NHS Trust. An update will be brought to the next meeting.

Resolved: The Committee;

- Noted the contents of the report and the actions being undertaken
- Request confirmation on CYP submission
- Update on 52 Week breaches at other providers to next meeting

7. Finance Report

FP.362 Mr Gallagher introduced the report relating to Month 11 February 2019;

- All financial metrics are being met
- Month 11 Forecast Outturn is breakeven
- Underlying recurrent surplus metric of 2% is being maintained
- Currently reporting a nil net risk

An allocation received from West Midlands Cancer Alliance would be used to support pathology service redesign at RWT.

To achieve the target surplus the CCG had utilised all of the Contingency Reserve and all of the 1% reserve. For 19/20 the CCG will need to reinstate these reserves.

RWT is under performing in a number of key areas including elective activity, outpatients and day cases. Following the signing of the Risk/Gain share agreement (Aligned Incentive Contract) the CCG had been reporting

breakeven. However, the Month 10 SLAM data reflects that RWT would now deliver an underspend of £0.464m.

The forecast outturn for Nuffield is around £520k over a base contract of £3.2m (the contract was set low).

The year to date prescribing budget is current reporting an overspend which is due to NCSO and Cat M drugs. Since the report had been written a further allocation related to NCSO had been received.

Last month the CCG was reporting a £1.4m underspend in Delegated Primary Care. Further to this the CCG had identified additional expenditure relating to costs for NHS health Checks and a provision for an ongoing issue relation to PMS/GMS. This had reduced the forecast underspend to £970k.

Agreement had been reached in relation to the Better Care Fund with the City of Wolverhampton Council (CWC) to maintain the risk share agreement being capped at £240k for the CCG and £190k for CWC. This will help mitigate the CCG risk within the overall pool position as the CCG already accounts for its under and overspends within its overall financial position.

Overall Running Costs are reporting a £75k underspend year to date and an overall year end underspend of £100k.

QIPP is being reported as delivering on plan supported through the planned application of reserves and underspends in the overall position.

The CCG submitted a M11 position which included £0.6m risk which had been fully mitigated. There was no change from the previous months.

The control total and key metrics are being met and late allocations are being managed.

Resolved: The Committee;

- Noted the contents of the report.

Dr Ashghar joined the meeting

8. Risk Report

FP.363 Mr McKenzie informed the committee that the outcomes of discussions to tolerate or treat risks at the last meeting would be reflected in the report to the April meeting once this had been carried out by each CCG committee.

It was noted that the narrative for FP07, CHC budget, had been updated. FP06, over performance of Prescribing Budget, was awaiting update.

There were no additional items to add to the risk register.

Resolved: The Committee

- Noted the updates.

9. Committee Annual Report

FP. 364 Mr McKenzie reminded the committee that an Annual Report is produced to provide details of how the Committee has discharged its duties in the year. It was noted that there have not been any concerns raised and all the aims set out in the terms of reference have been met.

It was asked that any comments were directed to Peter McKenzie, Corporate Operations Manager, who is compiling the report to feed into the Governance Statement

Resolved: The committee;

- Agreed to feedback any comments to Peter McKenzie.
- Noted that the committee has discharged its duties as set out in its terms of reference.

Resolved: The Committee noted;

- The current position of the Committee level risks.

10. Contract and Procurement Report

FP.365 Mr Duhra presented this report on behalf of Mr Middlemiss;

Royal Wolverhampton NHS Trust

- The 2019/20 contract had been agreed by the Trust and the CCG and its associates with the exception of Staffordshire CCGs. Escalation meetings are taking place between the organisations to try and resolve the issues.
- In year performance has improved.
- Details of the Risk Gain Share agreement are to be finalised.

Black Country Partnership Foundation Trust (BCPFT)

- 2019/20 contract had been agreed.
- There are concerns regarding Improving Access to Psychological Therapies (IAPT). The CCG has commissioned an alternative provider to help deliver IAPT services and increase the access rate for 2018/19.

WMAS Non-Emergency Patient Transport Service (NEPTS) – A request from the provider for increased funding was not affordable for the CCG and also had implications which would have left the CCG open to challenge by other providers if it was honoured. It had been agreed with the provider that the current contract be extended for 6 months which will allow for a 12 month timeframe to conduct a re-procurement of the service. This had been agreed by the CCG's Governing Body.

Vocare – the Urgent Care Centre provider had presented the CCG with a proposal for the 2019/20 contract value to be set at £3m. This exceeds what is set aside in the LTFM. The provider tendered for a 5 year term contract (2019/20 being year 4) and the CCG is not obliged to conduct any review of payment arrangements within that term. A response was being prepared and discussions are ongoing.

Resolved: The Committee;

- Noted the contents of the report

11. Any other Business

FP.366 There were no items to discuss under any other business.

12. Date and time of next meeting

FP.367 Tuesday 30th April 2019 at 2.00pm, CCG Main Meeting Room

Signed:

Dated: